



## Alsek Renewable Resources Council Workplan 2026-2027

### **Mandate**

The Alsek Renewable Resource Council was established as a primary instrument for local renewable resources management in the Champagne and Aishihik Traditional Territory, as set out in the Final Agreement. The Council, acting in the public interest and consistent with Chapter 16 of the Final Agreement, may make recommendations to the Minister, the Champagne and Aishihik First Nations government, the Yukon Fish and Wildlife Management Board and the Salmon Sub-Committee. The Council shall make provisions for public involvement in the development of its decisions and its recommendations.

### **General Vision for 2025-2026**

The Alsek Renewable Resource Council will be focused on strengthening the capacity of members in their governance, planning and public outreach roles. Further, the ARRC will plan training opportunities for members and schedule policy / procedure development sessions to bolster the organization's transparency, accountability and capacity to fulfill the annual workplan and oversee the budget.

### **Priorities and Goals for the Coming Year**

*Accountability. Relationships. Community Engagement.*

The executive staff and members of the Alsek Renewable Resource Council will review, improve and implement administrative, operational and financial policies and standard operating procedures to ensure the efficient and accountable function of the secretariat. The goal of this operational review is to establish and entrench best practices that safeguard present and future employees and members.

The ARRC is intent on strengthening relationships with traditional knowledge keepers and private and public sector technical experts for the purpose of deepening their breadth of knowledge and understanding. From site visits to cultural events, the Council members and staff are focused on imparting values and meaning into the data and research from which decisions are made.

Community engagement and public involvement in the Council's process for evaluating and making recommendations on matters related to Chapters 16 and 17 is central to its mandate. Ensuring that community members and stakeholders are informed and engaged can be a challenge due to time constraints yet it is the top priority for the Council.

ARRC members intend to actively participate in relevant resource management events and information sessions to enhance their accessibility and presence in the community. The E.D. will ensure that Council members are informed of events and that opportunities for public engagements are discussed at regular Council meetings.

## Office Operations

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| Staffing:                  | <p>General info: The current executive director has been in the position since mid-August 2024 and is currently transitioning out of the position.</p> <p>To reduce costs in FY 2024/25 and FY 2025/26, the E.D. worked part time hours.</p> <p>In February of 2026, an interim position was created to allow the gradual and seamless succession of the ‘administrative officer’ to the role of executive director by September of 2026.</p>                                                      | <p>The staffing budget was increased to reflect 10 hours per week for the current E.D. for six months as well as additional hours to cover summer operations. The E.D. hourly wage was increased to \$40/hr and the focus is on completing outstanding financial and administrative obligations as well as assisting with the governance review. The administrative officer position is temporary with a focus on fulfilling the current responsibilities and activities of the E.D. position while assisting with the governance review. The position is 30 hours per week at \$38/hr with minimal hours over the summer.</p> |
| Training and capacity dev: | <p>The administrative officer will receive personalized Sage training from a bookkeeper and be capable of fulfilling all financial functions related to the ARRC. The current E.D. will assist as needed.</p> <p>The budget reflects training costs as well as bookkeeping fees for quarterly review and oversight of the staff as well as objective/external reporting to the Council members on the following: accountability and timeliness; potential errors; and reduction in fraud risk.</p> | <p>The E.D. and administrative officer will work with the ARRC members and the bookkeeper to improve the policies, procedures and reporting mechanisms.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Office costs:              | <p>The E.D. has reached an agreement with the other tenants in the building to share the cost of the internet and the printer/copier fees.</p>                                                                                                                                                                                                                                                                                                                                                     | <p>While the budget reflects the full cost of these office services, the actual expenditures are expected to be 50% of the amounts.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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| Travel: | The 2025-26 budget separates the travel expenses for the executive staff. from the line item for the Council's travel. | This change in the budget will allow for better tracking and reporting on the activities of the Council and increase accountability. |
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## **Council Operations**

### **Goals**

The ARRC supports the goals of the Executive Director and Administrative Officer to focus on strengthening the functions and framework of the organization. The members recognize their role in governance and seek to improve their effectiveness in representing the values, concerns and goals of the community members and stakeholders.

### **Meetings**

The ARRC plans to continue with monthly in-person and Zoom meetings however there will be a discussion and decision about the option to take a break in August. It's anticipated that new appointments will be made to the ARRC which will enable continued quorum for meetings.

### **Public Relations and Special Meetings**

Working with the Champagne and Aishihik First Nations government, the Forestry Management Branch and Environment (and others), the ARRC will look for opportunities to participate in public meetings and attend special meetings on topics related to the CATT such as Timber Harvest Plan updates, the Sheep Working Group and consultations on its emerging plan, as well as many others.

### **CATT Community-Based Fish and Wildlife Workplan**

Completing the CBFWW for the next five years is an essential exercise that the ARRC is determined to complete with the collaboration of YG Environment and CAFN. The community would benefit from receiving a workplan update and briefings on each topic covered in the previous plan. From there, the community's input and priorities will guide the next phase of the workplan development.

### **Southwest Mäy Management Plan**

As the working group comes to an end, the draft management plan will be presented to the stakeholders and then to the community for input. The ARRC will be involved in community engagement and ensuring that the primary goals and strategies for sheep herd health and kid recruitment are implemented.

### **Outfitter Quota Guidelines Review**

The ARRC will continue to engage in outfitter quota allocation meetings as they arise and anticipates playing an active role in the quota system review process, as the 'primary instrument' for local fish and wildlife management.

### **Fish and Wildlife Regulation Changes**

The ARRC will support the YFWMB in their community consultation on Fish and Wildlife regulation changes and will continue to engage with stakeholders and YG until the conclusion of the process.

### **Financial Oversight and Training**

Jolene Billwiller has been contracted as the overseeing bookkeeper who will continue to support the skill development and evaluate the effectiveness of the executive office. We will schedule Sage and bookkeeping training sessions for the Administrative Officer. Additionally, we will seek quarterly financial reports to ensure appropriate financial oversight. Improving the tools available to the Council members will also increase their understanding of the organization's administrative and financial responsibilities. Tools and resources to support the Council include: monthly and quarterly checklists of reports they are required to approve; a yearly calendar of all deliverables and deadlines; copies of guiding documents such as RRC manuals and the operating policies and procedures of the ARRC; a copy of the current annual budget and copies of approved minutes, etc.

### **Public Engagement/Community Relations**

In this fiscal year, the executive office will create a public engagement and communications strategy that will clearly outline the activities of the ARRC, such as a spring BBQ and an open house. The ARRC website will be rejuvenated and updated with the help of a skilled community member. These activities will help ensure that the ARRC public engagement strategy meets the community's needs for timely information, input on issues, and opportunities to learn and participate in renewable resources and wildlife discussions.

### **Forestry**

Road decommissioning and continued engagement on Access Management Plans are the key topics for the ARRC and the Forest Management Branch. Improving communication and cooperation between the Forest Management Branch, the Compliance, Monitoring and Inspections Branch and the ARRC is a priority.

There is harvesting activity and road development taking place in the area and very little input and participation by the residents and stakeholders in the CATT. The ARRC will be focussed on strengthening the shared communication strategy and ensuring that the forestry activities follow the requirements of YESAB and of the licensees. The ARRC will actively seek public input and respond to Access Management Plans issued by the Forest Management Branch.

### **Challenges**

One challenge for the ARRC this year will be to limit activities to the core functions and mandate as described in Chapters 16 & 17. In previous years, special research projects have been sponsored by the ARRC and have proved interesting and informative. Currently, the Council is reviewing the findings of these projects to determine the next phase, if any, should be pursued in Kathleen River, Pine Creek and Dezadeash Lake.

### Special Projects – From YG core funding

For the 2026-27 FY, the following special projects are planned:

1. The cost of butchering the wild meat donations from outfitters is now specifically listed under Special Projects. The budget is set at \$1600.00.
2. The cost of hosting/attending community events is now clearly listed under special projects with a budget of \$2400.00. This line item would fund the community bbq that is co-hosted with the St. Elias Firearms Association.
3. Community engagement by ARRC on Forestry and Southwest Mäy Management Plan has a budget of \$6,000.
4. CATT Community-Based Fish and Wildlife Workplan community engagement is budgeted for \$5,000. The goal is to cost-share with YG on several community events to 1) report and update the community on the current plan and 2) engage and consult on new priorities and objectives.
5. Policy and procedure update – governance framework renewal that is practical, transparent and helpful for ARRC members, staff and the community.

### Special Projects – From other sources of funding

None

Workplan approved and submitted by

\_\_\_\_\_ and \_\_\_\_\_  
ARRC Member ARRC Member

DATE: \_\_\_\_\_